



**Faculty of Agriculture
Rajarata University of Sri Lanka**

Application for Detailed Results Sheet

Instructions

- ✓ Students are eligible to apply for detailed results sheets after three (03) months of releasing the final results. The detailed results sheets will be issued within five (05) working days.
- ✓ A duly filled application should be forwarded along with the following documents to the Assistant Registrar, Faculty of Agriculture, Rajarata University of Sri Lanka, Puliyankulama, Anuradhapura.
 - Student Identity Card
 - Student's Record Book
 - The payment slip (Rs. 350.00 paid to Peoples Bank, Anuradhapura Account No: 008-1-001-8-1725841/ to the Shroff Counter of the Faculty of Agriculture/ online payment portal: <https://payment.rjt.ac.lk>)

The detailed results sheet can be either hand collected by producing a valid proof of identity by the applicant/representative or obtained through registered post by submitting a self-addressed stamped envelope or by paying an additional charge of Rs. 150 or by courier (*Courier Charges to be borne by the applicant upon collection*)

Part I (To be filled by the Applicant)

Personal Information

1. Full name (Sinhala/Tamil):
2. Full name (English):
3. Name with Initials (English):
4. Contacts and mode of collection:
Permanent Address:
- Mobile:
- email:

Mode of collection of the Detailed results sheet (Mark (√) appropriate box)

- | | | |
|--------------------------------------|--------------------------|--|
| i. Hand collection | <input type="checkbox"/> | |
| ii. By applicant | <input type="checkbox"/> | |
| iii. Representative of the applicant | <input type="checkbox"/> | Detail of the representative:
Name:
NIC Number:
Mobile:
Email: |
| iv. Registered post | <input type="checkbox"/> | |
| v. By courier | <input type="checkbox"/> | (<i>Courier Charges to be borne by the applicant upon collection</i>) |

Address to which Detailed results sheet to be sent: (If different from the permanent address)

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Details of the degree programme

- 5. Name of the Degree :
- 6. Registration No :
- 7. Index No :
- 8. Majoring Module :

.....
 Applicant's Signature Date

Part II – (Recommendation of the relevant Department/Unit)

Mr./Ms..... has fulfilled the requirements for obtaining the clearance from the following department/unit and handed over the items borrowed and no dues.

Department/Unit	Recommended/ not recommended	Signature	Date	Remarks (if any)
Department Head of the Relevant Department				
Library Librarian/Senior Assistant Librarian / Assistant Librarian				
Faculty Farm Farm Manager				
Hostel Sub Warden or Assistant Registrar (Stud. Services)				
Department of Physical Education Director of Physical Education				
Dean's Office Senior Assistant Registrar / Assistant Registrar (Faculty of Agriculture)				

Recommendation for issuing a detailed results sheet. Recommended / not recommended

.....
 Senior Assistant Registrar / Assistant Registrar (Faculty of Agriculture)

Issue of the Certificate

Received

Name with initials:

 Signature:
 Date:

Posted by registered post/ courier

Registration number/ courier tracking
 or number:
 Date: